

# Mental Health Capital Renewal Fund 2023-24 Guidelines



To receive this publication in an accessible format, email the [mental health capital renewal fund](mailto:mhfrf@health.vic.gov.au) <mhfrf@health.vic.gov.au>

Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.

© State of Victoria, Australia, Victorian Health Building Authority, February 2021

Available on the [Victorian Health Building Authority website](https://www.vhba.vic.gov.au) at <https://www.vhba.vic.gov.au>

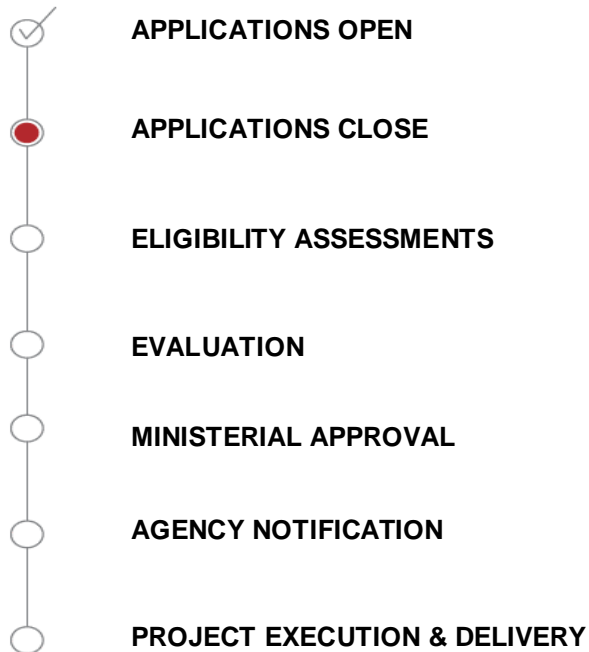
# Contents

- Application link..... 4**
- Timeline ..... 4**
- Introduction ..... 4**
- Program objectives ..... 5**
- Program design..... 5**
- Asset management requirements ..... 6**
- General eligibility criteria ..... 6**
- For eligible agencies ..... 6**
  - Consumer and healthcare worker safety..... 7
  - Construction works..... 7
  - Equipment ..... 7
- Ineligible and excluded items..... 7**
- Submission process ..... 8**
- Submission requirements ..... 8**
  - Consultation and advice ..... 9
- Assessment criteria ..... 9**
- Conditions of funding ..... 12**
  - Asset management ..... 12
  - Governance..... 12
  - Payments and reporting milestones..... 13
  - Reporting ..... 13
  - Procurement..... 14
  - Disposal ..... 14
- Appendix 1 - Construction projects in Victoria - references and links ..... 15**
  - Department of Health Services website ..... 15
  - Victorian Health Building Authority website ..... 15
  - Department of Treasury and Finance website..... 15
  - Local Jobs First website ..... 16
  - Jobs Victoria website..... 16
  - Commonwealth policies and procedures ..... 16
- Appendix 2: List of eligible services ..... 17**
  - Mental health..... 17

## Application link

The link to the Mental Health Capital Renewal Fund application can be found on [SmartyGrants](https://dhhs.smartygrants.com.au/MHCRF23-24)  
<https://dhhs.smartygrants.com.au/MHCRF23-24>

## Timeline



## Introduction

In 2016 the Victorian Government established the Mental Health and Alcohol and Other Drugs Facilities Renewal Fund as part of its commitment to improve quality and safety of care for both public mental health and alcohol and other drugs service facilities.

*The Victorian Mental Health Act 2014* reflects and drives modern approaches to recovery-based treatment and care for people experiencing mental illness. People with mental illness will now have better treatment experiences because of more active involvement in decision-making related to their care.

Ensuring the safety and dignity of consumers, families, carers and workers in Victoria's mental health system is central to the work of the *Royal Commission into Victoria's Mental Health System*. The Victorian Government recognises there is a critical requirement to better address the needs of people with mental health problems.

## Program objectives

The key objective of the Mental Health Capital Renewal Fund is to support:

- provision of a safe working environment for consumers and staff.
- mitigating the risk of accessibility issues and serious incidences impacting staff and consumers
- improvement of consumer and staff amenities
- replacing end-of-life and near-end-of-life building engineering services
- improving staff areas, systems, and technology to improve staffing conditions, reduce administrative burden, and increase time spent treating consumers.
- address damaged and severely deteriorated building fabric allowing for better service delivery and consequential consumer outcomes

The capital funding will result in improving consumer, carer, and staff safety through capital investments that balance safety with the need to provide services in a therapeutic and least restrictive environment in existing mental health facilities.

## Program design

The fund is designed to assist public Victorian mental health clinical services, and mental health community support services to complete minor construction, remodelling, and refurbishment capital works.

The fund is designed to assist area mental health services to complete minor construction, remodelling, and refurbishment capital works across the following key areas:



**Health and safety risk mitigation** works in existing facilities that best mitigate the risk of serious incidents occurring and balance the need to provide safety with service provision in a therapeutic and least restrictive environment.



**Compliance:** ensuring all facilities are compliant with Disability, Building Regulatory Compliance (BRD), Essential Safety Measures (ESM), and Occupational Health and Safety (OH&S).



**Quality:** improve treatment service quality and efficiency of facilities.

Projects must be completed within 18 months of notification of funding approval.

## Asset management requirements

The Fund aligns with the Department of Treasury and Finance's and VHBA's *Asset Management Accountability Framework* and asset management policy, ensuring assets are appropriately managed and consistently applied over an asset's whole lifecycle to realise the full value from assets in supporting service delivery objectives.

The principles and practices are available at:

- [Asset Management Accountability Framework](https://www.dtf.vic.gov.au/infrastructure-investment/asset-management-accountability-framework) <https://www.dtf.vic.gov.au/infrastructure-investment/asset-management-accountability-framework>
- [VHBA Asset Management Policy](https://www.vhba.vic.gov.au/resources/asset-management) <https://www.vhba.vic.gov.au/resources/asset-management>, and summarised below:
  - The government's asset management policy intends to achieve service delivery objectives and it creates an obligation for both the department and VHBA (from a system perspective) and health services (from a local perspective).
  - Asset management is a whole-of-asset-lifecycle obligation requiring an understanding of need, capacity, condition, opportunity, and risk to drive value-for-money service outcomes.
  - Appropriate local and central governance arrangements oversee asset planning, and investment prioritisation of in-scope items based on risk and, in the case of health services, oversee the replacement process.
  - Accurate and timely reporting of expenditures enables analysis of future investment needs, reporting to the government on expenditures consistent with the defined purpose of the funding provision, and provides a robust information base for program audit.
  - Health services and agencies asset replacement determination needs to be based on departmental frameworks and guidelines for prioritisation, risk management, and service planning, as well as the service's role within the health system.

## General eligibility criteria

Funding is available to all area mental health services

The list of eligible agencies is in Appendix 2.

## For eligible agencies

Submissions are limited to one per agency.

Project value shall not exceed a maximum of \$1,000,000 (excluding GST) for minor refurbishment, repairs, replacement, reconfiguration and upgrade projects.

The following are examples of items which may be included in funding applications:

- Construction - minor infrastructure including, remodelling and refurbishment projects to address safety issues
- Non-construction - equipment (standalone furniture, fittings, medical equipment, engineering infrastructure and plant)
- Information and communications technology (ICT)
- New technologies including systems to reduce usage and increase efficiencies of power and / or water

Priority will be given to applications that address the following initiatives:

- improve consumer, carer, and staff safety through capital investments that balance safety with the need to provide services in a therapeutic and least restrictive environment into existing facilities
- improve amenities to enhance recovery, rehabilitation, and therapeutic opportunities
- minimise the use of restrictive practices or clinically inappropriate environments and improve treatment service equality and efficiency of outcomes
- upgrade essential infrastructure such as plant equipment and address at-risk asset failure

The following are examples of items which may be included in funding applications:

## Consumer and healthcare worker safety

- Funding to prevent and control high-priority hazards and risks in the workplace and remediate these risks with minor capital works such as egress doors, room configuration/equipment (CCTV, duress alarms), appropriate signage and wayfinding that enhance the security and welfare of people in workplaces.

## Construction works

- remodelling and refurbishment projects to address aged building fabric, compliance, and demand issues; and meet universal design standards
- need for buildings to be fit for purpose
- need for minor refurbishment/repairs / replacement / reconfiguration and upgrades of ageing facilities that reflect infrastructure risk mitigation strategies
  - kitchen upgrades or equipment
  - assets located underground and reticulation services
  - waiting room configurations (infection control and prevention)
  - tearoom configurations (infection control and prevention)
  - accessible paths and ramps, Changing Places toilets
  - additional consulting rooms.

## Equipment

- funding for minor medical equipment that is at end of life or new equipment needed to support contemporary models of care and improvement in patient outcomes; items such as ECT machines
- replacement of engineering infrastructure, including air conditioners and HVAC systems
- pathology equipment and medical fridges and freezers
- specialised furniture and fittings in procedure rooms
- dispensing units.

## Ineligible and excluded items

- operational funding
- fixtures, fittings, and furniture not associated with a refurbishment project. Routine replacement of furniture and fittings that are worn is the responsibility of agencies to manage as part of their existing maintenance and replacement program
- motor vehicles
- planning funding for future redevelopment/growth projects
- projects that are additional stages of previously funded projects will be de-prioritised

## Submission process

The submission process is as follows:

1. Call for submissions
2. Eligibility assessment
3. Evaluation panel assessments
4. Buildability review
5. Executive panel endorsement
6. Ministerial approval
7. Agency notification
8. Project execution and delivery.

**Figure 1: Eight step submission process**



## Submission requirements

VHBA is using a web-based online application process.

The application should address the selection criteria and include a full description of the key deliverables, funding sought (excluding GST), likely benefits, and how key risks should be mitigated. The following supporting documentation is required:

- quotes for supply/installation including provision to 'make good'
- a Cost Plan (including associated decanting costs, enabling infrastructure works, site/infrastructure costs, demolition, fees, contingency allocation)



- Information on scope, governance, timelines, deliverables, and benefits including lifecycle costings and payback periods (if applicable - where additional revenue and or cost savings are anticipated from the solution proposed, you must complete the *Asset Lifecycle costing spreadsheet*. Cost savings or additional revenue generated will be considered favourably)
- independent reports highlighting risk and / or compliance issues including proposed solutions
- online portal for applications
- the online portal, SmartyGrants, will be the means of submission.
- the web address to seek information about [SmartyGrants](http://www.smartygrants.com.au) is <www.smartygrants.com.au>. You will be required to create a password-protected log-in to access the application form. The portal access is located at <https://dhhs.smartygrants.com.au/MHCRF23-24>

All applications must be:

- from an eligible agency
- endorsed by the Chief Executive Officer
- submitted via the online portal SmartyGrants application form and include relevant supporting documentation (e.g. business case, design drawings, photos, cost plans, quotations, and other supporting information)
- received no later than the SmartyGrants closing date and time: 5.00 pm, Monday, 5 February 2024.

Unless exceptional circumstances apply, applications received after the specified time and date are deemed ineligible for consideration.

## Consultation and advice

Applicants are encouraged to seek assistance when preparing applications by emailing [the Mental Health Capital Renewal Fund](mailto:mhfrf@health.vic.gov.au) <mhfrf@health.vic.gov.au>, or via the website at [Mental Health Capital Renewal Fund Webpage](https://www.vhba.vic.gov.au/mental-health/mental-health-capital-renewal-fund) <https://www.vhba.vic.gov.au/mental-health/mental-health-capital-renewal-fund>.

SmartyGrants technical assistance regarding completion of the online form can be obtained through the [Help Guide for Applicants](https://applicanthelp.smartygrants.coscm.au/help-guide-for-applicants/) <https://applicanthelp.smartygrants.coscm.au/help-guide-for-applicants/> or by contacting [SmartyGrants via email](mailto:service@smartygrants.com.au) <service@smartygrants.com.au> or calling (03) 9320 6888.

## Design guides and technical references

See [Appendix 1 - Construction Projects in Victoria](#) - references and links for VHBA design and technical guidelines and an overview of the requirements for government-funded projects in Victoria.

## Assessment criteria

Applications will be assessed in a panel arrangement using a defined set of assessment criteria. Submissions should reflect agreed policy objectives and demonstrate how the proposed works will meet the objectives of better health for people in Victoria.

Project readiness and past delivery performance are key determinates and may influence the overall success of the application to receive funding.

Applications should demonstrate:

- how the proposed changes will improve mental health treatment services for Victorian people

- alignment with and supporting government legislation, commitments, policies, recommendations, and findings will also be viewed favourably, including (but not limited to):
  - *Interim and Final Reports of the Royal Commission into Victoria's Mental Health System.*
  - *Victoria's 10-Year Mental Health Plan*
  - *The Mental Health Act 2014 (Vic)*
  - *The Framework for Recovery-oriented Practice*
  - *Promoting Sexual Safety, Responding to Sexual Activity, and Managing Allegations of Sexual Assault in Adult Acute Inpatient Units*
  - *Victoria's Ice Action Plan*
  - *Victorian Charter of Human Rights and Responsibilities Act 2006 (Vic)*
  - *Community Visitors Annual Report 2016-17*
  - *Health 2040. A discussion paper on the future of healthcare in Victoria.*
  - *Victorian Suicide Prevention Framework 2016-25*
  - Analysis and evidence for the request e.g. building reports, incident data trends, master and service plans supporting the issue.
- how projects address one or more of the following:
  - service capacity (for example, improved service options, reduced service fragmentation)
  - demand pressure
  - models of care (for example, contemporary models of care/improved services closer to home)
  - service efficiency of targeted services
  - efficiency (for example, new infrastructure, equipment, and technology)
  - health care improvement to your health service.
- anticipated key milestones data in accordance with the payment schedule milestones
- how any risks have been identified and mitigation strategies to address these
- evidence to support the problem/issue / risk or opportunity:
- incident data
- reports from the Office of the Chief Psychiatrist
- independent reports from specialists detailing current risks and or issues and how the project will address these
- evidence of how the proposed changes will improve the asset's environmental sustainability and indoor environmental quality, including completion of the checklist in *Environmental sustainability requirements and checklist*. Describe the benefits your project is expected to achieve supported by metrics/data to measure current performance and targeted outcomes, with timelines based on the successful delivery of the project
- shovel-ready status and their ability to be completed within 18 months of notification of success.

The following criteria will be applied to assess the application and will be considered with the evidence provided. Applications that address multiple criteria are at a distinct advantage. It is expected that all design solutions will be consistent with VHBA's design guidelines and Health Technical Advice.

**Table 1: Assessment criteria**

| <b>Criteria number</b> | <b>Criteria</b>                                  | <b>Descriptor</b>  | <b>Weighting</b>   |
|------------------------|--|--|--|
| <b>Criterion 1</b>     | <b>Project readiness</b>                         | Organisational readiness to implement the project, including key milestones and the expected timeframe for completion. Relevant supporting documentation as outlined in the submission requirements section of this document must be provided.<br><br>All project dependencies must be listed including their potential impact on the project cost, schedule, scope, and benefits.   | Projects will be assessed as ready, partially ready, or not ready  |
| <b>Criterion 2</b>     | <b>Governance</b>                                | The degree to which health service/agency governance structures and processes are in place to oversee the proposed project development, implementation, monitoring & reporting.<br><br>This relates to the governance framework supporting transparency, probity, and accountability relating to the delivery of this proposal.  | Project governance will be assessed as strong, good, or inadequate |
| <b>Criterion 3</b>     | <b>Strategic alignment</b>                       | Alignment with government commitments and policies including the Interim and Final Reports of the <i>Royal Commission into Victoria's Mental Health System</i> .<br><br>Alignment with: <ul style="list-style-type: none"> <li>• strategic plan</li> <li>• statement of priorities and/or service agreements</li> <li>• service plan and master plan (where relevant).</li> </ul>  | 20%  |
| <b>Criterion 4</b>     | <b>Healthcare quality and safety improvement</b> | Addresses one or more of the following: <ul style="list-style-type: none"> <li>• regulatory compliance</li> <li>• standards compliance</li> <li>• patient and staff amenities</li> <li>• safety, quality</li> <li>• risk.</li> </ul>   | 40%  |
| <b>Criterion 5</b>     | <b>Service efficiency and demand pressure</b>    | Addresses one or more of the following: <ul style="list-style-type: none"> <li>• service capacity (for example, improved service options, reduced service fragmentation)</li> <li>• demand pressure</li> <li>• models of care (for example, contemporary models of care/improved services closer to home)</li> <li>• service efficiency of targeted services</li> <li>• efficiency (for example, new infrastructure, equipment and technology)</li> <li>• health care improvement to your health service.</li> </ul> | 40%  |

## Conditions of funding

1. The funds that will be provided are based on the approved project scope as identified within the funding approval letter and funding agreement/deed.
2. Funds are provided only for the approved project and scope including generic type, functionality, and number of items in the approved allocation, and must not be used for any other purpose.
3. Any changes to scope, cost, or timeframes will require departmental approval. Any increased costs associated with the project will be the responsibility of the health service/health agency.
4. If only specific elements of an application have been approved (partial funding), the health service /health agency must ensure that funds are used only for the approved elements.
5. Where projects are funded from multiple sources, and the additional source of funding is no longer available, the Victorian Government is not obliged to provide any additional funding and VHBA may recommend to the Minister that funds are recalled and reallocated.
6. Funding provided for any nominated assets must be expended by a health service/health agency in accordance with the notification letter.
7. Applicants should demonstrate that project viability is not dependent on continuing or recurrent State Government funding.
8. Capital works and equipment acquisitions shall not require any growth in recurrent funding from VHBA.
9. The agency must agree to hosting events related to funding. Milestone celebrations will be offered to the Ministers for Mental Health and Health. The Ministers for Mental Health and Health reserve rights to promote projects and their milestones on social media and websites.
10. Funding is not available for projects previously funded or already approved for funding from another source. Funding will not be provided for additional stages or cost overruns of projects. Final payment will be made in accordance with the milestones and payment criteria relevant to the project approval as defined in the grant submission. All non-construction projects must be completed within 18 months. Construction projects must be completed in accordance with the signed Project Agreement.

## Asset management

11. On completion of the project, health services are required to update asset registers, maintenance, and asset management plans and provide details of the testing and commissioning plans (including for decommissioning and disposing of the item/infrastructure replaced). Similarly, 'new' acquisitions (outside of the initiative and irrespective of the funding source) are to be included on the asset register and incorporated into future asset management planning.
12. Health services reporting on asset replacement under the initiative are required to demonstrate financial and asset accountability and reporting and investment against asset management plans for engineering infrastructure and medical equipment replacement under these programs.
13. Medical equipment items proposed must be approved by the Therapeutic Goods Administration (including any hybrid technologies) and replacement engineering infrastructure and medical equipment are to comply with Australian Standards, regulations, and guidelines.

## Governance

14. Capital delivery under this initiative requires works program management, governance, and internal controls by health services to be consistent with capital project management policies and

tailored to the scope and size of the capital expenditure program. Governance processes need to be in place to ensure procurement of the approved asset is consistent with the scope agreed upon and approved by VHBA and communicated during the procurement phase so that the purchase remains in-scope and procured within the financial year.

15. Assets put forward for funding must have satisfied health service/ agency governance requirements including that: projects have been appropriately scoped in accordance with the program requirements; projects have the required internal personnel available to deliver the approved asset; and project governance and reporting is in place for these projects.
16. The project(s) will be directly managed by the health service/agency organisation in a manner that reflects departmental guidelines relating to probity, financial reporting, and project completion information.

## Payments and reporting milestones

17. All agencies will initially be informed of the outcome of their submission by email. Successful applicants will receive a letter that confirms the scope of funded works, terms of payments, and delivery timeframe. This letter will have an attachment that must be signed by the CEO and returned to the Senior Executive Director, Asset Development and Infrastructure Advisory Services VHBA, before any payments being made.
18. Once the signed letter has been received by the Executive General Manager, Asset Strategy VHBA will make project payments in the below framework.

### **Milestone payments and reporting for non-construction and minor construction/refurbishment projects are:**

- **Milestone 1:** 20% allocation upon returning signed Letter of Acceptance
- **Milestone 2:** Completion of procurement of the scoped works
- **Milestone 3:** 60% allocation upon executed contract/laying of purchase order and estimated date of delivery and confirmation of scope. VHBA will pay 60% of the actual project sum, provided that the project sum is not greater than the total funding allocation
- **Milestone 4:** notification of installation / commissioning completion
- **Milestone 5:** up to 20% of the project sum upon confirmation of project completion, provided that the project sum is not greater than the total funding allocation. The final report needs to be attached to the final application for payment.

The completed and signed claim form will need to be submitted to Asset Strategy – VHBA with supporting invoices and purchase orders.

19. Funding may be recalled by VHBA if projects do not proceed or are not completed in a timely manner.

## Reporting

20. A monthly report on the status of the project will be provided to VHBA as well as at agreed project milestones and after the project.
21. Agencies are required to liaise with their project manager on tender specifications and project deliverables.
22. A final project acquittal at project completion. A template will be provided during the course of the project.
23. VHBA must be notified if there is to be a prolonged delay in the procurement of assets, installation, or minor capital works.

## Procurement

24. Any proposed changes in scope must be agreed in writing prior to purchase commitment and may be subject to funding reallocation and the need to re-apply in future rounds.
25. Health services must comply with government policies and guidelines in their procurement activities including the [Social Procurement Framework](https://www.buyingfor.vic.gov.au/social-procurement-victorian-government-approach) <https://www.buyingfor.vic.gov.au/social-procurement-victorian-government-approach> (where applicable).
26. VHBA requires health services to work collaboratively with Health Share Victoria to maximise value-for-money procurement of medical equipment or plant items and deliver the most efficient purchasing arrangements, including bulk purchasing to achieve economies of scale. For further information refer to the procurement and purchasing requirements on the [Health Share Victoria website](https://healthsharevic.org.au/) <https://healthsharevic.org.au/>
27. Health services should include the use of Working for Victoria in any procurement tenders. More information is available at [Jobs Victoria](https://jobs.vic.gov.au) <https://jobs.vic.gov.au>

## Disposal

28. Medical equipment/plant/engineering infrastructure replaced must be decommissioned and disposed of in accordance with appropriate and required standards. For further details on decommissioning and disposal refer to the [Medical Equipment Asset Management Framework](https://www.health.vic.gov.au/publications/medical-equipment-asset-management-framework) <https://www.health.vic.gov.au/publications/medical-equipment-asset-management-framework>
29. The finance register, asset register, equipment and engineering registers, and asset management plans will be updated by the agency for both the disposal of the replaced asset and the acquisition of the replacement asset including the date of disposal.

# Appendix 1 - Construction projects in Victoria - references and links

The following sites provide an overview of the requirements for government-funded projects in Victoria.

## Department of Health Services website

[Australasian Health Facility Guidelines](https://healthfacilityguidelines.com.au) <https://healthfacilityguidelines.com.au>

[Fire Risk Management](https://providers.dhhs.vic.gov.au/fire-risk-management-procedures-and-guidelines) <https://providers.dhhs.vic.gov.au/fire-risk-management-procedures-and-guidelines>

[Behavioural assessment room in hospital emergency departments](https://www.health.vic.gov.au/publications/guidelines-for-behavioural-assessment-rooms-in-emergency-departments)  
<https://www.health.vic.gov.au/publications/guidelines-for-behavioural-assessment-rooms-in-emergency-departments>

[Royal Commission into Victoria's Mental Health System](http://rcvmhs.archive.royalcommission.vic.gov.au)  
<http://rcvmhs.archive.royalcommission.vic.gov.au>

## Victorian Health Building Authority website

[Design guidelines](https://www.vhba.vic.gov.au/resources/design-guidelines) <https://www.vhba.vic.gov.au/resources/design-guidelines>

[Universal design](https://www.vhba.vic.gov.au/resources/universal-design) <https://www.vhba.vic.gov.au/resources/universal-design>

[Technical Guidelines](https://www.vhba.vic.gov.au/resources/technical-guidelines) <https://www.vhba.vic.gov.au/resources/technical-guidelines>

[Mental Health Prevention and Recovery – Health facility briefing and planning](https://www.vhba.vic.gov.au/mental-health-prevention-and-recovery-care-unit-part-b-health-facility-briefing-and-planning)  
<https://www.vhba.vic.gov.au/mental-health-prevention-and-recovery-care-unit-part-b-health-facility-briefing-and-planning>

[Mental Health tribunal room – Standard component](https://www.vhba.vic.gov.au/sites/default/files/2019-10/Mental-Health-Tribunal-Hearing-Room-Standard-Component-with-elevations-rom-data-sheet-VHHSBA-180904.pdf)  
<https://www.vhba.vic.gov.au/sites/default/files/2019-10/Mental-Health-Tribunal-Hearing-Room-Standard-Component-with-elevations-rom-data-sheet-VHHSBA-180904.pdf>

[Guidelines for sustainability in capital works](https://www.vhba.vic.gov.au/resources/environmental-sustainability) <https://www.vhba.vic.gov.au/resources/environmental-sustainability>

## Department of Treasury and Finance website

[Delivery of Government Funded projects in Victoria](https://www.dtf.vic.gov.au/infrastructure-investment/public-construction-policy-and-resources) <https://www.dtf.vic.gov.au/infrastructure-investment/public-construction-policy-and-resources>

[Ministerial Directions and Instructions – Public Construction Procurement](https://www.dtf.vic.gov.au/public-construction-policy-and-resources/ministerial-directions-and-instructions-public-construction-procurement)  
<https://www.dtf.vic.gov.au/public-construction-policy-and-resources/ministerial-directions-and-instructions-public-construction-procurement>

[Practitioners Toolkit](https://www.dtf.vic.gov.au/public-construction-policy-and-resources/practitioners-toolkit) <https://www.dtf.vic.gov.au/public-construction-policy-and-resources/practitioners-toolkit>

[Construction Supplier Register](https://www.dtf.vic.gov.au/infrastructure-investment/construction-supplier-register) <https://www.dtf.vic.gov.au/infrastructure-investment/construction-supplier-register>

[Full Business Case Template](https://www.dtf.vic.gov.au/investment-lifecycle-and-high-value-high-risk-guidelines/stage-1-business-case) <https://www.dtf.vic.gov.au/investment-lifecycle-and-high-value-high-risk-guidelines/stage-1-business-case>

## **Local Jobs First website**

[Victorian Industry Participation Policy](https://localjobsfirst.vic.gov.au/about/local-jobs-first) <https://localjobsfirst.vic.gov.au/about/local-jobs-first>

[Major Projects Skills Guarantee](https://localjobsfirst.vic.gov.au/agency-guidance/major-project-skills-guarantee) <https://localjobsfirst.vic.gov.au/agency-guidance/major-project-skills-guarantee>

## **Jobs Victoria website**

[Jobs Victoria](https://jobs.vic.gov.au/) <https://jobs.vic.gov.au/>

## **Commonwealth policies and procedures**

[Building and Construction Industry \(Improving Productivity\) Act 2016](https://www.legislation.gov.au/Details/C2017C00042)

<https://www.legislation.gov.au/Details/C2017C00042>

[Code for the Tendering and Performance of Building Work 2016](https://www.legislation.gov.au/Details/F2017C00125)

<https://www.legislation.gov.au/Details/F2017C00125>

[Australian Government Building and Construction Workplace Health and Safety Accreditation Scheme](https://ablis.business.gov.au/service/ag/australian-government-building-and-construction-workplace-health-and-safety-accreditation-scheme/301)

<https://ablis.business.gov.au/service/ag/australian-government-building-and-construction-workplace-health-and-safety-accreditation-scheme/301>

[National Construction Code](https://ncc.abcb.gov.au/) <https://ncc.abcb.gov.au/>



## Appendix 2: List of eligible services

The following services and agencies are eligible to apply to the MHCRF:

### Mental health

#### Metropolitan health services

Alfred Health  
Austin Health  
Eastern Health  
Melbourne Health  
Mercy Health  
Monash Health  
Northern Hospital  
Peninsula Health  
The Royal Children's Hospital  
St Vincent's Health  
Western Health  
Victorian Institute of Forensic Mental Health  
(Forensicare)

#### Regional services

Albury Wodonga Health  
Barwon Health  
Bendigo Health  
Goulburn Valley Health  
Grampians Health Services  
Latrobe Regional Hospital  
Mildura Base Hospital  
South West Healthcare

#### Metropolitan Community

ERMHA  
Mentis Assist  
Star Health BHN  
Uniting Vic Tas

#### Regional community

Mallee Family Care

#### Adult residential

McAuley Community Services for Women  
Sacred Heart Mission

#### Youth and adult residential rehabilitation

ACSO (Australian Community Support Organisation)  
Cohealth  
EACH  
Neami National  
Wellways Australia  
Uniting Care  
MIND Australia